



Application for Donation

To: Billingham Town Council Finance Committee

From: *(Name of organisation asking for financial assistance)*

Please give a brief description of the project you are requesting a donation for:

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Please tell us what area(s) your project covers and what advantages it will bring to the people of your community..

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.....

Are you a constituted body?.....

If yes please attached a copy of your constitution with your application

(BTC office use constitution received.....Y/N)

If you have an up to date copy of your accounts please also submit with your application. If you are a newly formed organisation please give a projection of your income and expenditure for the financial year.

(BTC office use – accounts received.....Y/N)

Your application can be sent via email if preferred to Dianne.btc@btconnect.com or by post to

Dianne Rickaby

Town Clerk/Responsible Finance Officer

Billingham Town Council

Old Billingham Business Centre

1 Chapel Road

Billingham

TS23 1EN